

# MISSING PERSON (INFANT, ADOLESCENT, ADULT)

## MISSING PERSON – TIME IS CRITICAL!

An infant, adolescent or adult in any area of the hospital, whether a patient or visitor, who are identified as missing or potentially abducted, will have a **Missing Infant, Missing Child or Missing Adult Alert** called overhead.

**To initiate alert call PBX/Operator**

**Inform operator of the following:**

- Missing Infant, Missing Child or Missing Adult
- Age: if known
- Gender
- Race
- Last known location of missing person
- Include what they were last seen wearing

All staff in the area of the alert will begin searching immediately.

**Follow the unit specific plan.**

- Stop traffic in and out of your unit until an all clear is given.
- Monitor immediate work areas: exits, hallways, stairwells and unoccupied areas.
- Conduct a search of the unit: rooms, waiting areas, bathrooms, trash cans, and luggage.
- Report all suspicious individuals and activities to the Security Cell phone.

Refer to Policy EC015

**health elevated.**

