

SEVERE WEATHER PLAN (SWP)

SEVERE WEATHER PLAN (SWP)

When SWP (guidelines for staffing due to severe weather) is implemented Employee shall:

- Report to work if their position is considered essential(?)
- In some circumstances, the Director may call and tell the staff member not to report to work
- Employees are expected to follow travel restriction recommendations of law enforcement agencies.
- Employees may consider carpooling or other alternatives methods of transportation to get to work.
- Employees must follow their standard call-in procedure if as essential personnel they are unable to get to work.

[Refer to Policy HW108](#)

